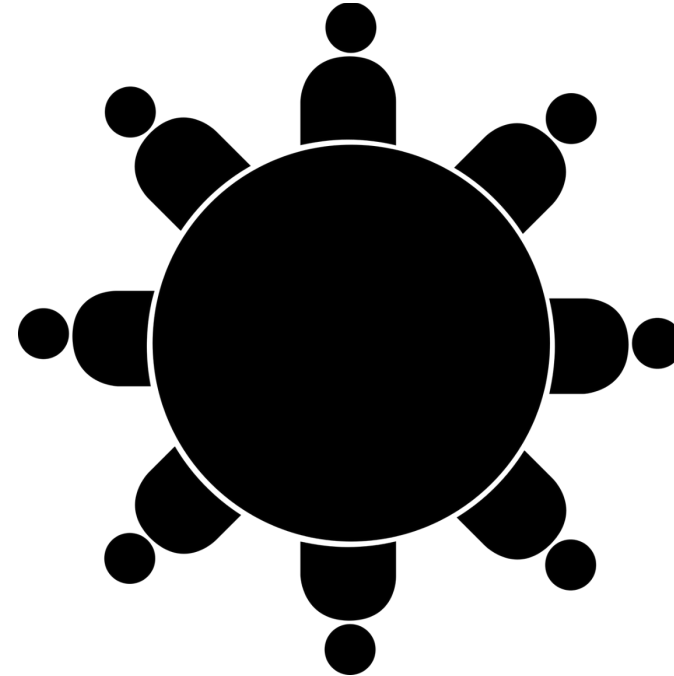


# Roundtable 101 Educational Briefing

January 20, 2021

# Outline

- Purpose of Roundtables
- Roles and Responsibilities
- LAX/Community Noise Roundtable
  - Membership
  - Member Responsibilities
  - Work Program
  - Meeting Proceedings
  - Resources



# Purpose of Roundtables

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- Provides well-established framework for discussion of aircraft noise issues
  - Representation from a wide spectrum of members
  - Regular (monthly to quarterly) meetings
  - Same message for everyone at the table
  - Competing interests are given a voice
  - Open to the public
- Recommends potential practical solutions to consider for aircraft operating procedures
- Increases the community's understanding of aviation noise



## FAA Expectations

- Assemble to collaboratively identify and discuss concerns and possible resolutions
- Prepare recommendations to address community concerns
- Assist and advise FAA on community outreach or information needs
- Help FAA understand community priorities

*Source: FAA Community Involvement Manual*

[https://www.faa.gov/about/office\\_org/headquarters\\_offices/apl/environ\\_policy\\_guidance/guidance/media/FAA\\_CIM.pdf](https://www.faa.gov/about/office_org/headquarters_offices/apl/environ_policy_guidance/guidance/media/FAA_CIM.pdf)

# Roles and Responsibilities *Related to Aircraft Noise*

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## *FAA Noise Abatement Policy, November 1976*

- **Federal government** – source emissions, air traffic control, funding, and safety oversight
- **State and local governments** – compatible land use planning and control
- **Aircraft operators** – noise-sensitive schedules, cockpit procedures, and fleet improvements
- **Air travelers and shippers** – bear the costs
- **Current and prospective residents** – seek to understand and act accordingly
- **Airport operators** – primary responsibility for planning and implementing all noise abatement and compatible land use measures

# LAX/Community Noise Roundtable

- Established in September 2000
  - over 20 years ago
- Intended to identify community noise concerns and suggest potential remedies
- Funded and supported by LAWA
  - Noise management staff time
  - Facilitator
  - Hosting meetings
  - One member attending UC Davis Aviation Noise and Emissions Symposium every other year
  - Subscription to Airport Noise Report



## Mission

*The LAX Community Noise Roundtable is an association of local communities, LAWA, FAA and airline industry representatives...interested in participating in an interactive forum to address current aircraft noise issues associated with aircraft operations to, from and at LAX.*

*It is the intent of the Roundtable to identify noise concerns in the surrounding communities and to recommend courses of action to LAWA, the FAA, or other responsible entity that could reduce noise over affected communities without concentrating an undue burden on any one community via Metroplex.*

## Membership

- *City, county, state or federal jurisdiction representatives expressing interest*
- *Los Angeles City Council – up to three (3) representatives in Council Districts affected by LAX aircraft noise*
- *Executive Director of Los Angeles World Airports representative*
- *Recognized legitimate community groups or organizations representatives, at the discretion of the Chair and approval by a majority vote from the membership*
- *Airline industry representative*
- *FAA representative (non-voting)*



# Current Roundtable Membership

## *City, county, state or federal jurisdiction representatives (12)*

- City of Culver City – Göran Eriksson
- City of El Segundo – Carl Jacobson, Carol Pirsztuk\*
- City of Hawthorn – Olivia Valentine
- City of Hermosa Beach – Stacey Armato, Mary Campbell\*
- City of Inglewood – Jim Withrow
- City of Manhattan Beach – Richard Montgomery, Joe Franklin\*
- City of Monterey Park – Yvonne Yiu, Henry Lo\*
- City of Palos Verdes Estates – Blake LaMar
- City of Rancho Palos Verdes – Robert Nemeth
- City of Redondo Beach – Roxanne Ferebee
- City of Rosemead – Margaret Clark
- U.S. House Representative, 37th District – Jacqueline Hamilton

## *Los Angeles World Airports representative (1)*

- Airport Environmental Manager II – Kathryn Pantoja

## *Los Angeles City Council representatives (3)*

- CD 8 – Albizael Del Valle
- CD 10 – Mayra Guevara, Mary Jones\*
- CD 11 – Geoff Thompson

## *Community groups or organizations representatives (7)*

- ARSAC – Denny Schneider, Robert Ackerman\*
- United Homeowners Association – JoAnn Williams
- LAX Area Advisory Committee – Danna Cope, Mario Chiappe\*
- United Neighborhoods Neighborhood Council – John Arnold, Jeff Camp\*
- North Westdale Neighborhood Assoc. – Martin Rubin
- 360 at Southbay HOA – Jim Robilotta, Jim Reed\*
- Raintree Condo & Townhouse Assoc. – Jeff Moskin, Jim B. Clark\*

## *Federal Aviation Administration representative (non-voting)*

- Regional Deputy Administrator – Tamara Swann

*Note: \* indicates alternate representative*

# Membership Responsibilities & Expectations

- **Assist in fulfilling the mission of the Roundtable**
  - To identify noise concerns in the surrounding communities and to recommend courses of action ... that could reduce noise over affected communities ...
- **Represent your constituency**
  - Obtain and voice concerns from your constituency
  - Report back to your constituency
- **Participate effectively**
  - Regular, long-term attendance
  - Active participation
  - Excellent listening skills
  - Fact-based decision making
  - Respect for others' viewpoints
  - Compromise & work towards the greater good of all Roundtable member communities
- **Do your homework**
  - Become familiar with the Roundtable Bylaws and Work Program
  - Come to meetings well prepared
- **Understand the basics of aircraft noise control**
  - Federal regulations
  - State regulations
  - Aircraft performance
  - Aircraft operations
  - Aircraft noise research
  - Aircraft fleet mix (aircraft types)
  - LAX noise abatement procedures
  - LAX sound insulation programs

## Work Program

- *The Roundtable's actions are guided by the Work Program*
- *The Work Program is updated regularly to align the Roundtable's actions with current needs to fulfill the Roundtable's mission, which in short is:*
  - *To identify noise concerns in the surrounding communities*
  - *To recommend courses of action that reduce aircraft noise exposure*
- *Members should continually review the Work Program located on the Roundtable website*

# Roundtable Meeting Proceedings

## *Brown Act*

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- Meetings shall comply with the open meeting laws in California (currently amended by Governor's orders to address pandemic)
  - Post notice of meeting and the agenda at least 72 hours prior to the meeting
  - Hold meetings in the jurisdiction (virtual meetings allowed during pandemic)
  - Allow the public to address the Roundtable
  - Conduct only public votes
  - Treat documents as public

# Roundtable Meeting Proceedings

## *Robert's Rules of Order*

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- Meetings shall be conducted in a fair and orderly manner
  - Fundamentally provide order to ensure all questions are thoroughly discussed before taking formal action
    - Formal action can only be taken on action items included on the agenda
  - Only one agenda item considered at a time
  - The Chair may request a motion, if action required, after the presentation and/or member discussion
  - After a motion is made and seconded, the motion may be expanded upon, discussed and/or debated by the members
    - If no second, the motion is lost
  - Upon conclusion of the discussion, the Chair will call for vote on the motion

# Roundtable Meeting Proceedings

## *Agenda*

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- Meeting agenda shall include:
  - Call to order
  - Comments from the public for items not on the agenda
  - Agenda items requiring action or providing information
  - Roundtable member discussion
  - Review of action items
  - Adjournment
- The Chair, LAWA and Facilitator set the agenda through careful and thoughtful planning and coordination
- The Work Program helps determine the agenda

# Roundtable Meeting Proceedings

## *Roundtable Member Discussion*

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- Provides the opportunity for members to raise potential future agenda items
  - Potential future agenda items may also arise during the discussion of a specific agenda item prior to the membership discussion agenda item
  - Members may only suggest potential future agenda items that are related to the mission of the Roundtable – e.g., aircraft noise concerns
    - Refer to the Roundtable Bylaws and regularly updated Work Program
- Members may also use this opportunity to raise any noise issues/concerns or other aircraft noise-related matters for discussion only
- Formal action cannot be taken on new matters that are not on the agenda

# Roundtable Meeting Proceedings

## *Participation*

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- The Chair directs the meetings
  - This role goes to the 1<sup>st</sup> Vice Chair if the Chair is not present and to the 2<sup>nd</sup> Vice Chair if the Chair and 1<sup>st</sup> Vice Chair are not present
- The Facilitator assists with meeting proceedings to ensure:
  - The Brown Act and Robert's Rules of Order requirements are adhered to throughout the meeting
  - The meeting remains on schedule with the published agenda
    - The order of the agenda can be altered in the meeting through membership voting procedures
- The public may address the Roundtable:
  - During the public comment period for those items not on the agenda
  - At the end of the presentation and/or membership discussion associated with each item and prior to membership voting

*Note: Each speaker will have up to two (2) minutes, at the discretion of the Chair to ensure the meeting ends on schedule*



# Roundtable Meeting Proceedings

## *Membership Voting*

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- A quorum must be present to take action (vote)
  - A quorum of the Roundtable consists of at least a majority (greater than 50%) of voting members
    - Currently the Roundtable consists of 23 voting members
    - 50% of 23 is 11.5
    - A quorum of the current Roundtable is 12 (greater than 50% of 23)
- Each representative organization has a single vote
  - Each organization may have one member and appointed alternates
  - Only one representative from an organization can participate in Roundtable meeting proceedings (including votes) at any specific Roundtable meeting
  - Alternates may officially participate in Roundtable meeting proceedings (e.g. vote) only when the regular representative is not present

# Resources

- LAWA noise management LAX website
  - <https://www.lawa.org/lawa-environment/noise-management/lawa-noise-management-lax>
- FAA noise website
  - <https://www.faa.gov/noise/>
- LAWA noise management staff
- Airport Noise Report
- Roundtable meeting informational packets



# Thank you!

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